



Team Leader/Supervisor Level 3



The team leader/supervisor apprenticeship is ideally suited for colleagues taking their first step into line management, or those with some experience of managing a team or project. Roles you can progress into include service manager, team leader, project manager, practice manager, business development manager etc.

Over a 13 month period you will focus on building the skills and knowledge you need to be an effective leader as well as have the opportunity to gain a nationally recognised qualification in leadership and management.

The apprenticeship programme includes the following modules:

- Team Development and Resource Management
- Building a High Performing Team
- Managing Self
- Communication and Interpersonal Skills
- Organisational Culture and Strategy
- Problem Solving and Decision Making
- Data Management
- Organisational Governance
- Project Management

As well as the on programme assessment there will be an end-point assessment which will be carried out by an external independent assessor. Each component of end-point assessment is graded with an overall grade given fail/pass/merit or distinction.

How it works



You will have dedicated learning time that takes a blended approach that includes e-learning, self-study as well as attendance at workshops. However, as the apprenticeship is a work-based qualification it means that much of your learning and assessment will be completed on the job. It will be a perfect opportunity for you to focus on an idea or service improvement that will benefit your service or team. You will build an apprenticeship portfolio of evidence using real pieces of work which your dedicated tutor will guide you on, so you'll be demonstrating your learning whilst doing your job.

Entry Requirement



You must be in an appropriate role with the opportunity to fulfill the requirements within each module. Employed for a minimum of 30 hours a week and supported by your manager.

In addition you will require;

- The appropriate values and attitudes for the programme
- Minimum initial assessment at level 1 in maths and English
- Apprentices without level 2 English and maths will need to achieve this level prior to taking the end-point assessment.

Qualification



On successful completion, apprentices may choose to register as associate members with the Chartered Management Institute and/or the Institute of Leadership & Management, to support their professional career development and progression.

That all sounds great! What do I need to do next?

If you are interested in the course, please speak to your line manager and then complete your initial apprenticeship application form. A member of the team will then be in touch.